

**Minutes of Abthorpe Parish Council Meeting held on Monday, 8 January 2018  
at 7:45pm in the Old School, Abthorpe**

Present: Councillors: M Perrigo (Chairman), M Berry, K Fenwick, M Hulbert, J Ford-Cordes; T. Emerton (Parish Clerk).

**1. To receive and approve apologies for absence**

Apologies received and accepted from Councillors D Cambray and A Hammon.

**2. Members declaration of interest for items on the agenda**

No declarations of interest were made.

**3. To receive and approve for signature the minutes of the meeting held on Monday 27<sup>th</sup> November 2017**

These were accepted and signed.

**4. To note any matters arising from the minutes**

Action No.	Description	Action
Mar 2017 – 001	Clerk to arrange to download of data from the Speed sign onto the Parish Laptop	Action Ongoing - Councillor Fenwick – move to next meeting
Jan 2018 – 005 003	2018/19 Precept	Clerk to apply for an increase of Precept, in total £4300
Jan 2018 – 005 004	EON maintenance costs	Clerk to find out what these costs are for and will they reduce with the new LED street lighting
Jan 2018 – 005 4.1	Payment of bills	Chairman Perrigo to speak to bank to allow the Clerk to set up payments rather than just review them
Nov 2017 – 006 002	Local Government Pay 2018 / 2020	Clerk to agenda at a meeting once decision is made by NCALC
Jan 2018 – 006 004	County Council Medium Term Financial Planning	Clerk to submit the Parish Councils response to the proposed cutbacks
Jan 2018 – 006 005	External Audit	Output from the County Council meeting on External Audit Clerk to agenda at next meeting Clerk to organise training on Audits
Nov 2017 – 008 001	Bench on the green	Councillor Fenwick to remove the bench
Nov 2017 – 008 002	Street Lighting	Clerk to ensure the priority order of installation is followed. Also to find out if we can get a shield to cover the lights that are impacting residents houses as they are too bright
Nov 2017 – 008 005	Change of date of the March meeting	Clerk to contact Old School Committee to book 9 <sup>th</sup> April 2018

**5. Finance**

1. TADD Section 137 paymen from last meeting correction – Stated it was £187 this should have been £170  
This correction was agreed
2. Cash in bank (as of 31<sup>st</sup> December 2017)
  - a. Treasurer's Account £5,296.56
  - b. 30 Day Business Account £3,878.20
3. Budget and precept for 2018 / 19

The budget for 2018/19 was discussed and reviewed, as the forecast was overspent. It was agreed that the following payments would be removed from the Precept budget and paid from the Solar Farm money to reduce the need for a large increase to the precept. The donations to Abthorpe PCC, TADD Membership, Abtalk and the Village Christmas Tree will now be funded from the Solar Farm money. The following donations were agreed to be stopped – Air Ambulance and Victim Support. This would be reviewed again as part of the budgeting process next year.

The Councillors agreed the need to increase the Precept to £4,300 and the Parish Clerk should apply for this amount.

#### 4. Invoices for payment

It was agreed to pay the EON Electrical bill of £183.31, even though not part of the presented invoices as it arrived after the agenda was prepared.

The clerk's salary should have been paid for 13 weeks each quarter, not 13 weeks, a correction of £356.95 for the Net salary (Gross was shown) and £89.20 for tax.

It was discussed that the Clerk is only able to view the bank accounts, as her access doesn't allow her to set up payments. Chairman Perrigo will contact the bank to see how we can change this access asap.

				TAX
5.4. 1	EON	Electric Light Maintenance	77.54	
5.4. 2	Tina Emerton	Clerks Salary	501.92	100.20
5.4. 3	EON	Electric Lights	183.31	

### 6. Specific items for discussion

1. Old School Hall refurbishment funding request  
As part of the budget review for the next financial year, the Parish Council discussed its commitments and agreed that it would not be possible to support the Old School Committee request for funding as all the Parish Council funds were fully committed for the 2018/19 period.
2. Local Government Pay 2018 / 2020  
NCALC are still under discussion about the pay scales for the next two years. Once agreement is made, the Clerk should agenda this to the appropriate meeting.
3. Redirection of Clerk's post  
This item closed as all of the post is now going to the Clerk's address.
4. County Council Medium Term Financial Plan outcome  
It was agreed to submit Councillor Fenwick's previous written comments on this subject as this reflected the views of the the members of the Parish Council.
5. External Audit update and training  
Take forward to the next agenda as no update yet received from South Northants Council.
6. Data Protection Officer  
It was agreed there is enough knowledge within the Council to ensure compliance with the new requirements.

### 7. Correspondence

NCALC communication was handed to the Councillors to read.

### 8. Any other business

1. It was discussed that as the bench on the green is in disrepair, Councillor Fenwick agreed to remove it.
2. The street light replacement had started, Councillor Fenwick stated that the priority order for installation was not being followed and the Clerk should contact EON to ensure it was followed.
3. It was also discussed that the new LED lights are too bright when outside bedroom windows. The Clerk was asked to contact EON to see if a shield can be placed over the appropriate lights to reduce glare.
4. Chairman Perrigo informed the Council that NCALC have said we may be required to appoint a volunteer Police Liaison Officer– Daventry have already instructed one.
5. The Parish Council meeting scheduled for April will be Easter Monday, so it was agreed that the meeting be held instead one week later on Monday 9<sup>th</sup> April 2018.
6. The next meeting of the Parish Council will be held at 7.45pm on Monday 19 February 2018.

### 9. Close

Signed

(Chairman Perrigo Parish Council Clerk)

Date