

Minutes of Abthorpe Parish Council Meeting held on Monday, 12 June 2017 at 7:45 pm in the Old School, Abthorpe

Present: Councillors: M Perrigo (Chairman), Cllrs: K Fenwick (acting Clerk), A Hammon, M Berry, D Cambray, J Ford-Cordes

1. To receive and approve apologies for absence.

Cllr M Hulbert apologised for absence due to holiday. The apology was accepted.

2. Members' declaration of interest for items on the agenda.

There were no declarations of interest tendered.

3. Acceptance of Minutes of 2016 AGM

These were accepted and signed. This item was left over from the AGM on 15th May.

4. Acceptance of the minutes of meeting on 15th May.

These were accepted and signed.

5 Matters arising from the minutes

Action No.	Description	Action
Sept 2016 – 003	To monitor reopening of path now remedial work complete.	Further remedial work has been undertaken. Action Discharged
Dec 2016 – 012	Clerk to speak to Aon to enquire of insurance Cover for mower whilst on highway.	Aon will not extend cover. The Clerk had spoken to NCalc who indicated 3 options: 1. To register mower with DVLC 2. To push the mower across the road 3. To place a warning to users. Mr Berry had put a safety warning on the mower rota for users. Cllr Hammon has identified Towergate as a possible insurer and the necessary proposal form has been submitted. No road registration is necessary. Agreed that payment of up to £100 could be authorised by the chairman and vice chairman before the next meeting. Action Ongoing
Jan 2017 – 002	Clerk to contact Environmental Health at SNC to ask if Septic Tank was ever fitted as required under Planning Application S/2009/0657/P	Cllr Fenwick spoke with Wayne Campbell who said he would follow up the matter. Action Ongoing.
Jan 2017 - 006	Street Lighting replacement.	Action Discharged – see item 9.3
Jan 2017 – 010	Clerk to take the minutes of meetings from 2009 – 2016 to the Northamptonshire Records Office.	Cllr Fenwick to retrieve hard copies and lodge these with Archives Office. Action Ongoing
Mar 2017 – 001	Clerk to arrange to download of data from the Speed sign onto the Parish Laptop.	Action Ongoing
May 2017 – 001	Remove R L Carter from bank account access.	Actioned by chairman. Discharged.
May 2017 – 002	Update Asset Register	Defibrillator was added to Asset Register in May 2016. War Memorial does is not on AR. The updated copy is available on the web site. Action discharged.

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6 Planning

It was reported that the appeal against the refusal of planning permission for a new extension at 38 Wappenham Road was granted in April.

7 Finance

7.1 Cash in the Bank (as at 24 Feb 2017)

Treasurers Account	£7128.16
30 Day Business Acct	£3877.06
Petty Cash	-£1.52

The sum in the Treasurer's Account includes £3,122.31 from the Solar Farm.

7.2 Payments

6.3.1	K Fenwick	Petty Cash	£20	
6.3.2	NCACL	Training course – chairman	£36	

Payment was agreed. The chairman to obtain invoice for the Training Course.

7.3 To approve the Annual Return for the year ended 31st March 2017.

The Clerk read out the questions in section 1 and 2 of Annual Return.
The Council approved the responses and the document was signed.

7.4 The possible conflict arising where a councillor has an on-line personal or business account accessed through the same portal as the Council's bank account, had been raised as a result of a recent "cautionary tale" in Ncalc 's Update. The Chairman confirmed that in her case she would advise the Bank that the two accounts be treated as mutually exclusive.

8 Appointment of Clerk

It was agreed to advertise this locally in the first instance and to ask for written applications by 20th July. To be advised on Notice Board, Website and by leaflet to all villagers.

Anyone applying would be invited to the next meeting to gain an understanding of the work. Next steps to be agreed at the next meeting.

9 Specific Items For Discussion

9.1 Defibrillator

Nothing to report

9.2 Speed Sign

Cllr Cambray volunteered to look after it when it is operating at the east end of the village.

9.3 Street Lighting Replacement

The chairman summarised the steps so far taken and requested that a final decision be taken soon. It was agreed to use Eon rather than Aylesbury Main based on the need to pay for a quote from Aylesbury Main and also the experience of Yardley Gobion PC.

Clarification of October quote from Eon, including capital and maintenance charges, is required – **Action June 2017-1**.

Terms and conditions of the SNC grant to be provided, including validity and drawdown method – **Action June 2017-2**

The replacement lights will be white LEDs similar to that installed at the corner of Brackley Lane and Stanhill Row. The option to dim the lights from late evening to morning will be considered.

9.4 Annual Insurance

The laptop appears to be covered under the existing insurance policy.

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10 Correspondence

Regular items were put in the circulation folder.

11 Any Other Competent Business

11.1 Mower

Cllr Fenwick reported that the mower is showing further signs of deterioration. It was agreed to research a replacement with a view to purchasing late in the season if a suitable offer is found.

11.2 Village Green

Use of village green on 26th August for a village party was agreed, the necessary application form having been received.

There being no other competent business, the meeting closed at 20.54

Signed

Date

(Abthorpe Parish Council Chairman)

Dates of future meetings

24th July

4th October

27th September

16th October

27th November

8th January 2018

19th February

2nd April

14th May – Annual Parish Meeting

21st May – Parish Council AGM and ordinary meeting