

Minutes of Abthorpe Parish Council Meeting held on Monday, 16 October 2017
at 7:45pm in the Old School, Abthorpe

Present: Councillors: M Perrigo (Chairman), T. Emerton Parish Clerk, Cllrs: K Fenwick, M Berry, D Cambray, J Ford-Cordes, M Hulbert, A Hammon

1. To receive and approve apologies for absence

No apologies were received.

2. Members declaration of interest for items on the agenda

No declarations of interest were made.

3. To receive and approve for signature the minutes of the meeting held on Monday 4th September 2017

These were accepted and signed.

4. To note any matters arising from the minutes

Action No.	Description	Action
Jan 2017 – 010	Clerk to take the minutes of meetings from 2009 – 2016 to the Northamptonshire Records Office.	Cllr Fenwick to retrieve hard copies and lodge these with Archives Office. Response received, documents archived. Action Closed
Mar 2017 – 001	Clerk to arrange to download of data from the Speed sign onto the Parish Laptop.	Action Ongoing
Sep 2017 – 001	Mini Farm – an appeal has been lodged	Clerk circulate paper listing observations Action closed - See point 5.1
Sep 2017 – 002	Draft Local Plan	Detail to be circulated Action closed - See point 7.1
Sep 2017 – 003	Allocation of remaining Solar Farm money	Clerk to include on the next Parish Council Meeting a full review of the year's expenditure against budget to include a time-phased cash flow analysis Action closed - see point 7.2
Sep 2017 - 004	Street light replacement	Clerk to present a firm quote with timescale at the next meeting Action closed - See point 7.3
Oct 2017 – 001	Mini Farm	Clerk to agenda the Mini Farm appeal meeting at next Parish Council Meeting to discuss and agree who will attend the appeal and represent the Parish Council also to confirm the date of the meeting.
Oct 2017 – 002	Local Plan	Cllrs to read and raise any queries. A summary of the Local Plan to be included within the next Abtalk for village residents to comment
Oct 2017 – 003	Street Light Replacement	Clerk to instigate phase 1 of street light replacement with phase 2 in the new financial year
Oct 2017 – 004	Expenditure against budget to date	Clerk to agenda donations at the next meeting to agree if the Parish Council will fund these.
Oct 2017 – 005	School Hall Refurb funding request	Clerk to write to the Old School Committee with the Parish Councils decision

5. Planning

5.1 Mini Farm: To report on points made to the appeal against refusal of planning permission.

Clerk to agenda next meeting to agree who will attend the hearing and represent the Parish Council on January 9th 2018

5.2 Planning consultation/Information for application reference S/2017/2468/PC at Silverstone WRC Towcester Road Silverstone NN12 8UB – for information only

No implications to Abthorpe - Noted it for information – dismissed

6. Finance

6.1 Annual Audit result – to note the Auditor’s findings

Accounts last year were qualified because we didn’t identify the risk assessment and put it off to following meeting due to Clerk absence – reviewed the following meeting.

Councillors accepted the audit results – proposed/seconded by Cllr Berry / Fenwick

6.2 Cash in the Bank (as at 16 October 2017)

Treasurers Account	£6,159.66
30 Day Business Acct	£3,877.72

No further queries

6.3 Review of expenditure against budget to date

Clerk to agenda next meeting to discuss if we are going to fund donations going forward

Clerk to agenda January meeting to agree and confirm precept budget for Parish Council 2018 / 19

6.4 Invoices for Payment

6.4.1	E.on	Electric Light Maintenance	£77.54	
6.4.2	E.on	Electric Bill	£183.31	
6.43	Mower Deck	Repair to Mower	£95.00	
6.44	K Fenwick	Printer and mouse	66.85	

It was agreed to pay these invoices, when they are set up online. In addition, the invoice from NCALC for Clerk’s Training approved at the last meeting is to be paid.

7. Specific Items for Discussion

7.1 Draft Local Plan – details circulated – To discuss and agree response

- Chairman M Perrigo tabled a summary of the key policies applicable to Abthorpe that will form the basis on which we make decisions
- The parish need to provide responses by 2nd November – SNC welcomes informal responses by phone or formal response
- We should be aware of key appendix 1 – the village confines map # is the key document where all polices applicable to Abthorpe will apply boundary is the village envelope
- The Local Plan is a guide to development until 2029
- Area divided into hierarchy – Abthorpe 4th tier small settlements – new developments should be focussed within boundaries, scale roll and function
- There is a policy on gypsy and travellers
- If plan goes forward without any changes, this summary will be a tool for planning considerations.
- We will ensure villagers are briefed – a short summary will be featured in Abtalk in November – We will collate any responses for 10th November.

7.2 Allocation of remaining Solar Farm money

There will be approx. £500 left once we have purchased the street lights and already funded the new mower.

Old School Hall refurbishment project have requested funding of their 8k shortfall of budget

Cllrs discussed the proposal and raised a concern that there was no evidence of the demand for the use of the hall– Acoustic panels were a nice to have and they felt not needed as part of the refurbishment. If these were to be removed from the quote the budget will be sufficient.

The bonus homes grant and solar farm money for this year will be used for street light replacement and a new mower.

Cllrs voted and agreed that the Parish Council do not have the budget to fund the request 8k shortfall.

Clerk to send a response to the School Hall Committee

7.3 Street Lighting Replacement – discuss and approve quote and timescales presented

Cllrs Fenwick discussed the proposal to complete the installation of street light replacement in 2 phases due to the VAT burden on mower until we can recover the grant as we can't use the grant until the work is completed. He discussed that we should move quickly as 2 lights are already out in Brackley Lane – Clerk to instigate the first phase immediately, with the second phase in the new financial year – Cllrs agreed to the proposals

8. Correspondence

Nothing to record.

9. AOB

AOB to continue to appear to discuss agenda items for future meetings

Notice board to be put on the next agenda

When the new mower is delivered and the old mower is disposed of the asset register is to be updated.

Cllr Fenwick apologised for absence at the next meeting.

10. Close

Dates of future meetings

27th November

8th January 2018

19th February

2nd April

14th May – Annual Parish Meeting

21st May – Parish Council AGM and ordinary meeting