

Minutes of Abthorpe Parish Council Meeting held on Monday, 13 May 2019
following the AGM in the Old School, Abthorpe

Present: Chairman Berry, Councillors, A Hammon, M Greenhalgh, F Noble, K Fenwick, Parish Clerk T Emerton

1. To receive and approve apologies for absence

Apologies received and accepted from Councillor D Cambray.

2. Members declaration of interest for items on the agenda

No declarations of interest were raised

3. To receive and approve for signature the minutes of the meeting held on Monday 15 April 2019

These were accepted and signed.

4. To note any matters arising from the minutes

Action No.	Description	Action
March 2017 – 001	Councillor Fenwick to arrange to download of data from the Speed sign onto the Parish Laptop	Councillor Fenwick will take the sign down to enable the software to be updated via a laptop. - Action ongoing
March 2019 - 006 001	Code of Conduct	All councillors to sign the Register of Members Interest ensuring any land that is owned in the village is also noted. - Awaiting Councillor Hammonds form - Closed form received
March 2019 - 008 003	Tree Warden	Councillor Fenwick to report on advice received from the Path Warden. - Closed it was decided that the village does not need a Tree Warden
April 2019 - 006 001	Old School funding request.	Clerk to share the grant process with the Old School Committee and to find out what options there are for grant applications to support the request. To be put on the agenda for the next meeting. - Closed shared and discussed funding options. It was agreed to discuss the request for funding if we receive the Solar Farm money.
April 2019 - 006 002	Telephone Box	Councillor Perrigo, Councilor Hammond and the Clerk will obtain 3 quotes for the Telephone Box to be repainted and to replace the broken pane. - Closed. The Council agreed to accept the generous offer of S. Marshall to refurb the Telephone Box for free as he lives in the village and would like to offer his support
April 2019 - 006 003	Speed Sign	When the Speed Sign moves to the other end of the village Councillor Noble will be trained on how to change the battery. Clerk to work with other Councillors to put a rota together for changing the batteries. Councillor Cambray to supply the serial number of the current Speed Sign to allow the Clerk to get a quote for a solar battery. Clerk to find out what will work best at the end of the village due to the trees as these may impact a solar battery and find out if there is any other options, rather than purchasing one, for example if one can be leased.

		- Closed. Clerk to purchase a replacement standard battery.
April 2019 - 006 004	Online banking - additional councillors required	Councillor Cambray and Greenhalgh will be authorisers for Online Banking. Clerk to obtain mandates for completion. - Clerk has sent off mandated for Councillor Noble, as she was at the meeting and Greenhalgh
April 2019 - 006 006	Code of Conduct Training	The cost of £36 each was agreed for the training. Clerk and Councillor Noble to attend the training. Clerk to book. Once attended the Code of Conduct will be reviewed at the meeting after the training. - Closed, training is booked. Clerk is unable to attend, Councillor Noble will attend
April 2019 - 006 007	Village Green Project	To understand if any other further work is needed on footpath restoration a survey will be carried out by members to plot the work required, so a plan of phased further action can be agreed to improve appearance and access on paths around the whole village. This will be part of the agenda at the next meeting. - Council agreed to 2 days work on the paths discussed and to review again once this has been completed. The paths in priority order to do the work are - Wappenham Road and then the path running along the bottom of the green along the bottom of Councillor Hammons garden
April 2019 - 007 002	Dog Fouling	Councillor Noble to purchase some illuminated paint. Clerk to investigate signage solutions. - Closed Councillor Noble will test the paint and report back. It was decided a sign was not needed as there are many around the village
April 2019 - 008 004	Church Yard Extension Mowing	Clerk to put a notice on Facebook regarding donations of a mower. Councillor Cambray will investigate the type of mower needed. - Closed the council discussed that there doesn't seem to be a fault with the current mower.
May 2019 - 006 002	Governance and Accountability Return 2018/19	This was reviewed, agreed and signed. Clerk to organise to be put onto the Village Website for review.
May 2019 - 008 001	Hedge in Brackley Land	Clerk to contact owner to cut back the hedge
May 2019 - 008 002	Councillor vacancy	Clerk to advertise Councillor vacancy

5. Finance

1. Cash in bank as of 03/05/19

- Treasurer's Account - £5186.92
- 30 Day Business Account - £5880.81
- Petty Cash - £31.00

The balances were agreed

2. Invoices for payment

Item no.	Payment to	Description	Net	TAX	Total
6.2.1	G Gilbert	Removal of damaged bench, replacement and concreting of new bench in place	122.95		122.95
6.2.3	NCALC	NCALC Membership	425.86		425.86
6.2.4	BHIB	BHIB Insurance	340.39	40.85	381.24

The invoices were agreed to be paid

6. Specific items for discussion

1. Funding support for Abthorpe Old School Hall

It was discussed that this will be reviewed again, if we receive the Solar Farm money.

2. Annual Governance and Accountability Return 2018/19

The Annual Governance and Accountability was agreed, reviewed and signed. This will be posted onto the Village Website for review.

3. Speed Traffic Sign Rota

It was agreed that Councillor Noble will help in changing the battery and the Clerk will purchase a standard battery.

4. Village Green Project

The council reviewed the reports of the paths submitted. It was agreed to organise two days work prioritising Wappenham Road first then the path running along the bottom of the green and along the wall of Councillor Hammons garden as they seemed to be the areas that needed the most work. The council will then review the other areas once this has been completed.

7. Correspondence

There were no correspondence..

8. Any other business

1. It was discussed that the hedge in Brackley Lane needs cutting back again, Clerk to contact the owner to organise.

2. As Chairman Perrigo has resigned we need to advertise for a new Councillor. Clerk will advertise the vacancy.

9. Close - meeting closed at 20.50

Signed
(Chairman Berry)

Date

Next meeting dates

- **Monday 20th May 2019 Annual Parish Meeting**
- Monday 1st July 2019
- Monday 12th August 2019
- Monday 23rd September 2019
- Monday 4th November 2019
- Monday 16th December 2019
- Monday 27th January 2020
- Monday 9th March 2020
- Monday 20th April 2020