

Minutes of Abthorpe Parish Council Meeting held on Monday, 20 March 2017 at 7:45 pm in the Old School, Abthorpe

Present: Councillors: K Fenwick (Chairman), Cllr J Ford-Cordes, M Hulbert, D Cambray,
M Perrigo, M Berry
Acting Clerk Cllr J Ford-Cordes

1. To receive and approve apologies for absence.

Cllr A Hammon emailed the Clerk to apologise that due to work commitments he will not be able to make the meeting. Parish Clerk B Carter is on holiday. The apologies were accepted.

2. Members' declaration of interest for items on the agenda.

There were no declarations of interest tendered.

3. Acceptance of the minutes of previous meeting

The Clerk had distributed copies the minutes to councillors electronically for the meeting held 30th January 2017 via email on the 1st February..

There were no discrepancies within the minutes and they were unanimously accepted by Council and signed by the Chairman. The chairman retained the signed copy.

4. Matters arising from the minutes

Action No.	Action	Action taken for this meeting
Sept 2016 – 003	Clerk to contact Rights of Way Officer and ask for a timetable for opening the path.	Clerk had spoken to RoW Officer. He stated that the timetable for the closure of the bridleways was necessary to enable full recovery. This was disputed by Cllr Berry. It was agreed to keep a watch on progress. No response had been received so email sent by Chairman to Colin Wicks and forestry commission on 16 th March 2017. Action Ongoing
Dec 2016 – 012	Clerk to speak to Aon to enquire of insurance Cover for mower whilst	The Clerk spoke to Aon. Following further information, Aon stated that unless the mower was registered as a road vehicle it could not be insured. Cllr Hammon advised that the Council look to take out a Tractor Insurance to cover the mower for the very short time it travels on the road. NFU and JCB suggested as possible insurers. Action Discharged
Jan 2017 – 001	Clerk to send details of Forestry Commission Volunteer scheme to the editor of Abtalk.	Notes:- Details sent to Abtalk Action Discharged
Jan 2017 – 002	Clerk to contact Environmental Health at SNC to ask if Septic Tank was ever fitted as required under Planning Application S/2009/0667/P	Notes:- Within the Notice of Decision to the appeal dated 20 July 2009, it states "Within one month of this permission, details of the arrangements for the treatment of sewage on the site, including its removal from site, to be submitted to and approved by the Local Planning Authority and thereafter maintained as such." The SNC Case Officer knows of no such details being submitted. Action Ongoing
Jan 2017 – 003	Clerk to investigate tractor insurance for the mower whilst on the road.	Notes: Clerk has spoken to Aon. They will insure if we register the mower for the road! NFU will not take us on unless we already have a policy with them. JCB do not take on Road Risk. Email Ncalc Action Ongoing
Jan 2017 - 004	Speed sign to be moved.	Sign moved 10/2/2017, sign moved to opposite of the

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		road on 13/02/2017 Action Discharged
Jan 2017 - 005	Clerk to purchase a laptop, software and printer.	Laptop and software purchased. Carry case also purchased but not yet claimed. Printer still outstanding. Action Discharged
Jan 2017 - 006	Clerk to speak to ask Aylesbury Main to visit and give a quote on replacing the lamps.	Notes:- Aylesbury Main will come out and inspect existing lights in order to give a better quote. There is a charge of approx. £200.00 for this. They will make arrangements within the next week or two and meet us on site. Action Ongoing
Jan 2017 - 007	Clerk to submit application form to Northamptonshire Highways asking for the Community Enhancement Gang to undertake work within the village	Chased Rebecca Miller for request form. E-mail sent requesting work on clearing footpaths and cutting hedges. No Response re Community Enhancement Gangs Action Ongoing
Jan 2017 - 008	Clerk to send request for property owners to trim hedges to the editor of Abtalk.	Notes:- Details sent to Abtalk (see article) Action discharged
Jan 2017 – 009	Chairman to speak to Web master to resolve access issues.	Action Ongoing
Jan 2017 – 010	Clerk to take the minutes of meetings from 2009 – 2016 to the Northamptonshire Records Office.	e-mailed Archives Office. A/W response Action Ongoing
Jan 2017 - 011	Clerk to speak to the Old School Committee to see if heating in the small room can be improved.	Spoke to Lynn Neasham Heating to be checked out. (Lynn stated that there is a need to ensure all switches are on in both main hall and small room) Action Discharged
Jan 2017 – 012	Cllr Berry to enquire of Phillip Berry how much a replacement mower would cost with quotes	Cllr Berry advised that the cutting deck had rusted and might not be able to be repaired however an attempt would be made. The cost of a 90cm ride on out-front engine mower which would be able to mulch would cost in the region of £2700 to £3000. To increase the cutting width to 103 cm would increase the cost to £3500 however it was noted by Cllr Cambrey that a smaller cutting deck is easier to drive and works better with undulating ground. Action Discharged.

5. Planning

Application No. S/2017/0385/TCA.
Proposal. Re-pollard Apple Tree
Location. 30 Wappenham Road, Abthorpe.

FOR INFORMATION ONLY

Following a brief discussion, no action was to be taken.

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6 Finance

6.1	Cash in the Bank (as at 24 Feb 2017)	
	Treasurers Account	£3719.79
	30 Day Business Acct	£3876.59
	Petty Cash	-£1.12

6.2 Invoices for Payment

6.3.1	R Carter	Salary (Jan, Feb, Mar)	£220.00	
6.3.2	HMRC	PAYE (Jan, Feb, Mar)	£55.00	
6.3.3	R Carter	Carry case & Memory Stick	£36.99	

All the payments were agreed. The Clerk had prepared payments on the online banking system. Cllrs Fenwick & Perrigo to authorise.

7 Specific Items for Discussion.

7.1 Defibrillator

Cllr Hammon was unavailable to provide an update on the unit.

7.2 Speed Sign

Cllr Ford-Cordes advised that the sign had been moved to the opposite side of the road after a month in its agreed position.

NEW ACTION Mar 2017 - 001 Chairman to discuss with Parish Clerk about the download of data from the Speed sign onto the Parish Laptop.

7.3 Street Lighting Replacement

Cllr Ford-Cordes advised that the Parish Council in Yardley Gobion have been investigating the replacement of lights/bulbs over the last two years and a summary of their findings would be issued to the councillors. It was also mentioned that Yardley Gobion had completed the first phase of replacing 118 lights completed by Aylesbury main however they had raised concerns about additional undisclosed fees and would be using EON for the remaining two phases...

NEW ACTION Mar 2017 - 002 Cllr Ford-Cordes to issue the summary of findings from Parish Council at Yardley Gobion.

7.4 Overgrown Hedges & footpath obstructions

Abtalk Article

7.5 Review and minuting of acceptance of Risk Assessment Document AB008 – Deferred

7.6 Review and minuting of acceptance of Asset Register Document AB009 - Deferred

NEW ACTION Mar 2017 – 003 Cllrs to review both AB008 and AB009 which have been published on the Abthorpe website.

7.7 Acceptance and minuting of acceptance on interim Audit

7.8 Village committee application for New Homes Grant £4600 for renovations – seeking Parish Council Approval

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Cllr Ford-Cordes provided background to the village Committee AGM held on the 2nd March 2017. The committee provided a plan of work to improve the main hall for an estimated cost of £48000 to be achieved through continued fund raising and any grants available. The Village committee have applied to SNC for the new home bonus of £4600 allocated this year however they require a letter of agreement that the funds can be used for the village committee as the funds will be transferred to the Parish council if approved. Concern was raised about the fabric of the building should come first before funds are spent on the hall however it's down to the village committee to make that decision.

A motion was proposed by the chairman – To support the allocation of the £4600 new homes grant for the village committee to use for the refurbishment work.

With a vote of 4 for approval and 2 objections the motion was carried.

NEW ACTION Mar 2017 – 004 Parish Clerk to write a letter of support to the Community Funding Panel, SNC and send via email to grants@southnorthants.gov.uk

NEW ACTION Mar 2017 – 005 Parish Clerk to write a letter to village community regarding the concerns for the maintenance of the Village Hall before a refurbishment project is scheduled.

8 Correspondence

The following emails had been received.

- 8.1 Andrea Leadsom's representatives request a list of coffee mornings or regular meetings that maybe she could attend
- 8.2 A workshop regarding War Memorials in Northampton is to be held on the 27th April from 9.45 to 1.00 – Chairman requested email to be forwarded to him
- 8.3 The Parish plan for Silverstone has now been finalised and any comments or feedback to be received by 15th April – Chairman requested details to be forwarded to him.

9 Any Other Competent Business

9.1 Mini Farm

It was noted that although the hard-standing planning application to change from agricultural land to a hard standing had been refused however there was evidence that the hard-standing remains and that a number of vans and motor homes were now parked on this space. Further fencing had been installed which was not in keeping with the surroundings.

NEW ACTION Mar 2017 – 006 Parish Clerk to write a Wayne Campbell regarding the non-compliance with the refused planning permission and also the previous issues over non-installation of the septic tank.

Next Meetings

APM on Monday 8th May 2017 at 7.45pm in the Old School

AGM on Monday 15th May 2017 at 7.45pm in the Old School.

Chairman noted that he would not be standing for re-election at the AGM, Cllrs Berry, Cambray and Ford-Cordes declared a non-interest of this position due to other commitments (Work and School Governors).

The meeting closed at 20.30